

MINUTES
General Education Committee
January 30, 2024
3:30 p.m. - 5:00 p.m.
Montecito Room

Members present: David Hunter (Professor of Mathematics), Jana Mayfield Mullen (Director, Library & Information Services), Tatiana Nazarenko (Dean of Curriculum and Educational Effectiveness), Felicia Song (Professor of Sociology), Tara Sturges (Recording Secretary, Associate Registrar), Telford Work (Professor of Religious Studies)

Absent: Michelle Hardley (Registrar)

Guest: Julian Paley (Assessment Management System Coordinator and Data Analysis)

I. Prayer – Felicia Song

II. The minutes from January 16, 2024

The minutes from January 16, 2024, were unanimously approved.

III. Request from the Writing Intensive Syllabus audit team

The WSI audit team requested that all committee members review the rubric to update their respective cells to change text to numerical values (except question 6B). If an assessor wishes to leave a comment, it was requested to do so via the hidden feature that would allow for the numerical value to be calculated in the overall formula. Julian Paley will resend the syllabi assignments to committee members, and the updates are to be completed by the next meeting on February 13, 2024.

IV. Thinking Globally Syllabus Audit

After discussion and review of the audit rubric, syllabi organization, and assignments, the committee agreed to update the scores to align with those used in the WSI syllabi audit and to include no comments. The deadline for all audit entries is March 26, 2024.

V. Psychology 118

The committee reviewed the updated Committee Praxis for GE course proposal evaluation and the certification criteria of the Understanding Society (US) GE as stated in the current version of the GE Combined Document. After considering the feedback from the US GE gatekeeper departments, which did not demonstrate unanimity, and receiving further clarification from the committee chair concerning US certification criteria, the committee did not approve PSY-118 to fulfill the US GE. The committee chair will send a letter to and meet with Andrea Gurney to communicate this decision.

VI. The PRC's response to the 2023 GE annual Assessment report

After reviewing the PRC's responses and recommendations, the committee agreed the chair will contact the PRC members to thank them for their feedback.

Discussion of this item also included the acknowledgment the committee needs to discuss how to implement an improved system for assessing inter-rater reliability in upcoming audits.

VII. IB Exams Review

After discussion, the committee agreed to evaluate two IB exams per meeting. For the meeting on February 13, 2024, the Geography and Economics IB exams will be considered. Committee members were asked to review the respective documents by that date to prepare for discussion.

VIII. PE Proposal Update

A committee member presented an excerpt from the external reviewer (Dr. Hunter Paris, Pepperdine University) and updates on the PE Proposal, highlighting the findings that coaches are in favor of maintaining both letter grades and the Pass/No Credit option. It was mentioned that a compromise might be to require that all syllabi for PEA courses highlight this information so students are aware of this option early in the term. Further discussion is to take place in March 2024 after the Kinesiology department considers and provides feedback on this proposal.

IX. Other business

A committee member briefly mentioned that the Student Records Office is finding that transfer students are becoming anxious about fulfilling the JRD requirement due to the lack of approved courses and the short time in which they anticipate completing their degrees. Further discussion is postponed to a future meeting due to time constraints.

Commented [t1]: Keep or remove?

Respectfully submitted,

Tara Sturges